

# Summary of Changes to the 2011 AIBMH

## Admin Briefing

- Added Tanana Chiefs as a contract crew.
- Pay for positions not shown in the List of Approved EFF Classifications must be determined by the Regional Admin Officers.
- Locals can't buy commissary or be subsisted unless they are camped at the incident and cannot go home. This includes local vendors.
- Individual commissary is preferred. Initial commissary will be the exception and must be justified to the Regional Admin Officer.
- Commissary items other than emergency items, socks, cigarettes, chew, or boot grease needs Regional Admin Officer approval.
- The terms "on shift" and "under hire" are defined for first and last day's pay calculation.
- Noted that transport and dozer sharing same operator has a daily deduction in pay.
- SFDs have 2 different payment types.
- SFD packets ALWAYS go home with them for processing at their home unit.

## Chapter 1 – EFF Hiring

- Pay for positions not listed in the List of Approved EFF Classifications must be determined by the Regional Admin Officers.
- Revised the EFF PA to include emergency contact info and point of hire collo code.
- Revised the Nepotism Form to include lines to justify need and explain reporting relationships.
- Changed the Crew List title to Point of Hire Collocation Code List.
- Added the need to have unique identifiers on OF-288s from I-Suite.
- Added new EFF rates.

## Chapter 2 – Incident Payroll

- Added info on GGU and SU meal breaks.
- Added Chugachmiut and Tanana Chiefs' contract crew timesheet processing info.

## Chapter 3 - Commissary

- Locals can't buy commissary unless they are camped at the incident and cannot get to town.
- Initial commissary will be the exception rather than the rule and will be approved by the Regional Admin Officer.

#### **Chapter 4 – Workers' Comp**

- Added Division of Forestry's Burn Protocol.
- Changed routing of ROIs to Region instead of Area.

#### **Chapter 6 – Equipment Hiring**

- Defined "on shift" and "under hire."
- Double shifting for equipment needs to be ordered as such and documented on the resource order.
- Added minimum horsepower for boats.

#### **Chapter 7 – SFD Hiring**

- Revised the chapter significantly and incorporated narrative, terms, and rates into one Cooperator Conditions of Hire.
- Defined two payment methods.
- Cooperator equipment packets go to the home unit for payment.

#### **Chapter 9 - Meals, Lodging, and Travel**

- Alternate billing methods are allowed for meals in lieu of meal coupons.
- Locals can't be subsisted unless they are assigned to fire camp and cannot go to town.
- New meal coupon created.
- Added info on non-mandatory contract for rental cars in the lower-48.

#### **Chapter 10 – Accidents**

- Revised text for clarity
- Added two forms

#### **Chapter 11 – Claims**

- Added time limit to file a claim is 30 days from date of loss.

#### **Chapter 13 – Suppression Component Coding**

- Added new codes in a more easy to use format with complete coding.